

## MEMO

October 6, 2009

**To: All Teachers**

**From: Wendy Beier,  
Chair of EPC/NSC**

**Re: Sabbaticals for 2010 – 2011 School Year**

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The Calgary Catholic District and Calgary Separate Teacher's Local have worked together for many years to provide Professional Development opportunities for teachers in the form of Sabbatical Leaves. This year we are pleased that there are over 20 possible sabbatical leaves that members of Calgary Separate Local can apply for due to the fact several were carried over from 2009 – 2010 school year. The Local is providing the following information as a service to the certificated staff of the Calgary Catholic District. We encourage certificated staff to consider the benefits of a sabbatical leave for the 2010-2011 school year.

- The application deadline has been moved to a later date (November 30) by mutual agreement of the District and Local to allow more time for teachers to consider their options and organize an academic program.
- Interviews will be held in early January 2010 so that successful candidates will have ample time to plan for their sabbatical year.
- Half-time sabbaticals are possible.
- Employees on sabbatical receive salary and benefits as outlined in the ATA Collective Agreement.
- Sabbaticals are granted for a wide range of academic programs but it is useful to consider current District needs when choosing a program.

Some simple steps towards the sabbatical application:

- Research academic institutions
- Choose a program
- Ensure that the program includes 4 full course equivalents
- Complete the sabbatical application and include relevant information outlining your program, courses, time-line, and any other pertinent information.
- Prepare for an informal 10 minute interview where you will explain your sabbatical plan highlighting the benefit to you and the District.