
MEMO

September 16, 2009

To: Teachers on Long Term Disability
From: Stephen Jones Executive Assistant
Re: PERSONAL INFORMATION

In order to keep you informed of upcoming events and important notices, the Local requires the following information which will be kept confidential and be used only to contact you from **our** office.

Your personal information will **NOT** be released without your permission.

(Please Print)

Last Name: _____

First Name: _____

Address: _____

City: _____ Postal Code: _____

Home Phone: _____

E-mail Address(home only): _____

Ways to get this information/form to the Local 55 office:

1. Email: www.ea@ataloc55.ab.ca
2. Fax: (403)263-7830
3. Mail it to the address above.